

Oconee County Chamber of Commerce  
Meeting/Training Room Usage Agreement  
2 Leas Courtyard Drive, Seneca, SC 29672

The training space associated with the Oconee Chamber of Commerce (Seneca location) is available to members for a one time (2-hour max) use per calendar year. Multiple uses beyond the allotted one time will require a fee of \$100 for a minimum of 2 hours. Additional time beyond the 2 hours will incur an additional \$50 an hour. CLEAN UP IS REQUIRED BEFORE YOU LEAVE. Full payment for the use must be made at the time the application is submitted.

The space is equipped with tables and chairs to seat up to 30 people. The tables and chairs can be moved to meet your needs but must be returned to the prior set up. The use of the projector/HDMI TV and screen are available. The restroom is located in the lobby area of the Chamber. No other access to offices within the building will be allowed.

Name of Individual/Organization/Group \_\_\_\_\_

Person responsible for use and clean up \_\_\_\_\_

Purpose for use \_\_\_\_\_

Planned date of use \_\_\_\_\_ Planned hours of use \_\_\_\_\_

Need for event (Check all that pertain)

\_\_\_\_\_ Projector & Screen

\_\_\_\_\_ HDMI TV

\_\_\_\_\_ Microphone

Will alcoholic beverages be served?      **Yes**      **No**

If "yes", please complete this section.

I, \_\_\_\_\_, hereby agree that I, and/or the group that I represent, will ensure that restrictions (listed below) for the use of alcoholic beverages at the Oconee Chamber facility shall be strictly enforced. The use of alcoholic beverages shall be confined to groups with a restricted guest list. I/we hereby agree to the following:

1. No alcoholic beverages may be consumed by anyone under the age of 21.
2. The individual serving alcoholic beverages assumes the responsibility for any person attending the event that consumes alcoholic beverages and leaves the event by operating any motor vehicle under the influence of the alcoholic beverages served by the individual/group renting the depot.
3. Alcoholic beverages are allowed only in the training room and on the driveway area adjacent to the Chamber.

*I and/or the group that I represent attest that I/we have received a copy of this agreement and that I/we understand and will abide by the requirements for use stated above.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date